

# How to access the Off-The-Job Guidance Document

## Apprentice View

The Off-The-Job Task and guidance document can be accessed via your e: Vision account

- Log into e: Vision
- From the menu select 'My Study' to open an expanded view of the menu
- Select 'Course'
- Scroll down until you see the 'Apprenticeship Activity' section (screenshot below shows the highlighted guide)

